

Setting up TOTP (Time-based one-time password)

Update: 19.04.2024

Step 1: on your mobile device

If you have not yet installed a TOTP-enabled app on your end mobile device, please do so before continuing with the setup.

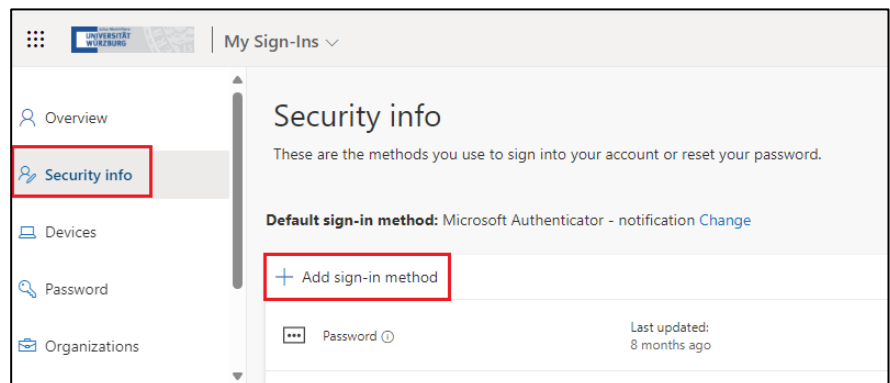
Step 2: at the PC in a browser

1. Use Google Chrome, Chromium or Edge as your browser
Problems may occur with Safari, Firefox and other browsers

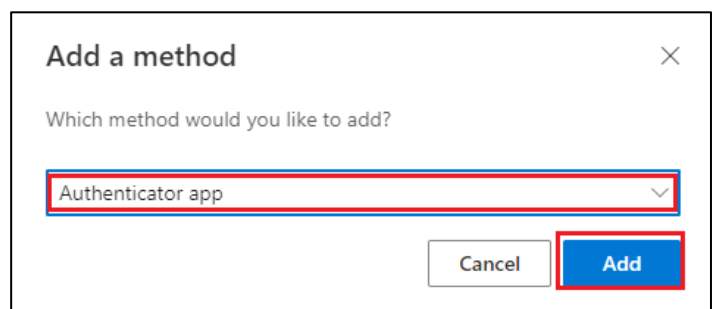
Go to <https://aka.ms/mysecurityinfo>

and log in with your primary e-mail address and the password of your JMU account

2. Click on
[+ Add sign in method]

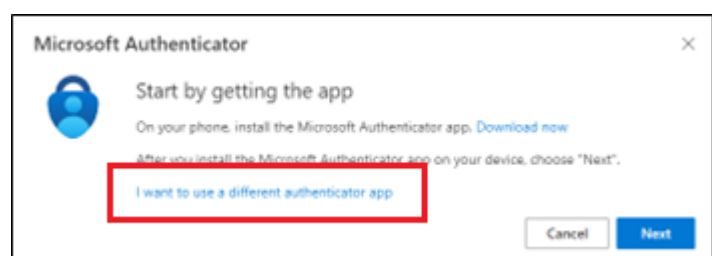


3. Select [Authenticator app] as the method and confirm with [Add]

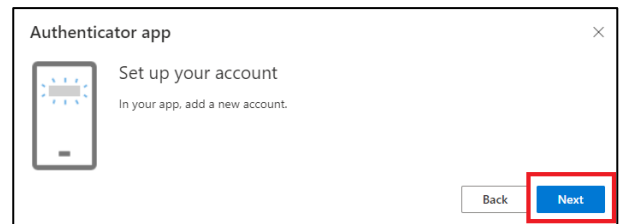


4. The following dialogue appears:

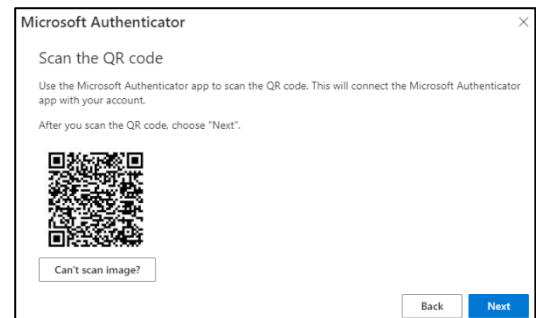
Click on
[I want to use a different authenticator app]



5. Add a new account on your mobile device in your TOTP app and continue here with "Next".

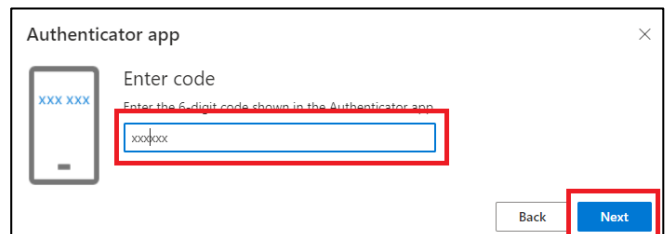


6. A QR code will now be displayed on your PC

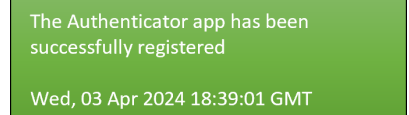


Step 3: on your mobile device

7. Scan the displayed QR code with the TOTP app *)
8. After the QR code has been successfully imported into your app, please click on [Next
9. You will now be asked to enter a 6-digit security code from your app with the QR code you just imported for confirmation.



10. Confirm this by clicking on [Next].
11. If the test of the one-time password is successful, this will be displayed in the top right-hand corner of the browser window.



*)

Note: When setting up a TOTP app for the first time, you may receive a prompt asking you whether you want the app to access your camera (iOS) or allow the app to take pictures and record videos (Android). You must select "Allow" to allow the Authenticator app to access your camera to take a picture of the QR code in the next step.

If you have any questions, please contact the IT-Support it-support@uni-wuerzburg.de Tel. 0931/31-85050